

I'm not robot!

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Company: _____

LEAVE TRAVEL ASSISTANCE CLAIM FORM

To
The Payroll Department Employee's Payroll Code
(As shown on the Pay Slip)

Dear Sir,

I, _____ declare having spent by way of travel fare Rs. _____
for proceeding on leave within India, during the dates _____ to _____

I have obtained from a recognised travel agent the 'Exempted Fare' amount as per the requirements
of the Income Tax Authority, detailed in the notes below. The said 'Exempted Fare' amounts to
Rs. _____.

Notes:

1. **Where journey is performed by air** – The amount of exemption cannot exceed an economy fare of the **national carrier** by the shortest route or the amount spent, whichever is less.
2. **Where journey is performed by rail** – The amount of exemption cannot exceed an conditioned first class rail fare by the shortest route or amount spent, whichever is less.
3. **Where journey is performed by a recognised public transport system** – The amount of exemption cannot exceed First class or deluxe class fare by the shortest route or the amount spent, whichever is less.
4. **Exemption is available only pertaining to fare, no other charges are to be included.**
5. **Please refer Sec.19 (1) of The Indian Income Tax Act for further details.**

I certify the above information is true and correct.

Yours faithfully,

Signature of Employee

Date: _____

Please list persons who have accompanied you on leave (if any) and their relationship, certifying that they are dependent on you.

Sr.	Name	Relationship
1.		
2.		
3.		
4.		
5.		
6.		

LTA_claim.xls LTA Claimant 18/10/2016

Introduction to Public Finance

Dr. Ed Araral
Assistant Professor

Lee Kuan Yew
School of Public Policy

Reading Materials

- MUSGRAVE, R. A. (1959) *The Theory of Public Finance*, New York, McGraw-Hill.
- WORLD BANK (2005). *Public Financial Management: Performance Measurement Framework*. Washington DC, World Bank.
- International Monetary Fund. 2005. *Budget System Reform in Emerging Economies: The Challenge and the Reform Agenda*.



Premium Receipt

Dear Mr. Nitin Bansal
330,
Mohalla Kalyan Singh Mawna,
Meerut,
Uttar Pradesh - 250401

We acknowledge the receipt of payment towards the premium of the following health insurance policy:

Policy Holder's Name	Mr. Nitin Bansal	Policy Number	30209660201300
Plan Opted for	Family First Silver 5 lacs + 15 lacs	Sum Insured (Rs)	40,00,000
Commencement Dates	18/04/2013	Expiry date	17/04/2014
Net Premium (Rs.)	45,897.00		
Service Tax (Rs.)	5,508.00		
Education Cess (Rs.)	110.00		
Secondary & Higher Education Cess (Rs.)	56.00		
Gross Premium (Rs.)	51,571.00		

*Stamp Duty

Issuance of policy is subject to clearance of premium paid

Details of persons insured

Name of person insured	Age	Gender	Relationship to policy holder	Individual Cover (Rs.) (Only in case of Family First)
Mr. Nitin Bansal	35	M	Applicant	5,00,000
Ms. Nitisha	23	F	Spouse	5,00,000
Mr. Purushottam Dass	62	M	Father	5,00,000
Mr. Darsh Bansal	1	M	Son	5,00,000
Ms. Manju Bansal	55	F	Mother	5,00,000

Upon issuance of this receipt, all previously issued temporary receipts, if any, related to this policy are considered null and void. For the purpose of deduction under section 80D, the benefit shall be as per the provisions of the Income Tax Act, 1961 and any amendments made thereafter.

In the event of non-realization of premium, Tax benefits cannot be obtained against this premium receipt.

For your eligibility and deductions please refer to provisions of Income Tax Act 1961 as modified and consult your tax consultant.

Service tax Registration number: AAFCM7916HST001

For & On behalf of Max Bupa Health Insurance Co. Ltd.

Manasije Mehra
Chief Executive Officer

Location: New Delhi

Date: 25/11/2014

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